

DEADLINE SCHEDULE: July 2024– January 2025

Residency dates: July 3-13, 2024

First day of semester: July 4, 2024

Due Date for receipt	MATERIALS DUE in the MFA Office (unless otherwise indicated)
August 26, 2024	Enrollment Agreement Form for next semester
	Enrollment Deposit of \$1500 , required for guaranteed participation (non-refundable after October 31); OR: Request for Leave of Absence and \$200 fee (late requests incur increased fees: \$500 if received Sept. 15-October 31, \$1000 if received Nov. 1-30, and \$1500 if received after November 30 th)
September 4, 2024	Remainder of tuition paid to online account
	Petitions to Graduate from final semester students
September 11, 2024	Workshop Preference Forms
	Applications for Novel or Additional Genre Extra Semester
September 18, 2024	MIDTERM EVALUATIONS from faculty and students
October 1, 2024	<i>Students may file new FAFSAs for the 2025-26 academic year, using 2023 tax returns, as of this date. Final deadline: March 1.</i>
October 9, 2024	Degree Essay: PDFs in final, completed form to the MFA office and to faculty supervisor
October 16, 2024	Bookshop Preference Form
	Supervisor-approved Course Descriptions from graduates
	Supervisor Checkpoint for final semester progress
October 23, 2024	Supervisor and 2nd Reader evaluations of Degree Essay

October 30, 2024	Manuscript for Worksheets by email (see <i>Worksheet Guidelines</i>)
November 20, 2024 LAST DAY OF THE ACADEMIC SEMESTER	Final Evaluations, with copies exchanged by the student and supervisor. <i>Evaluations must be accompanied by a log of the correspondence, all semester annotations accepted for credit, a bibliography of books read, and a sample of creative work.</i> Graduating students: provide your supervisor with the evaluation; your materials are due in the office one week later.
	Material received after this deadline cannot be accepted as evidence of the semester's work nor considered toward award of credit and satisfaction of degree requirements.
	<i>End of all supervisory obligations by faculty</i>
November 27, 2024 FOR GRADUATES ONLY	Thesis Manuscripts (to the MFA Office; please provide TI committee members with a PDF by December 1
	Final Semester evaluations, log of correspondence, and all semester annotations accepted for credit
	Comprehensive Bibliography , prepared in accordance with the MLA format, with reference information for all works read during the student's tenure in the program. This will be included <i>as submitted</i> in the student's official transcript.
December 15, 2024	Bookshop annotation) (<i>electronic submission to the MFA Office</i>) <i>Late fees will apply. Failure to submit the annotation before the residency will result in a required leave of absence.</i> Project Preference Forms from all new/continuing students
January 3, 2025	Winter residency begins <i>All students should be at Blue Ridge Assembly by 4 p.m.</i>
January 12, 2025	Graduation ceremony and celebration
January 13, 2025	Departure

Failure to meet the deadlines will not only incur an administrative fee of at least \$100, but may also jeopardize the student's standing in the Program, participation in the subsequent semester, and/or advancement toward the degree.